



14 October 2013

Excellency,

We are pleased to announce the “**Seminar on Cloud Computing and E-Government**”, which will take place on **2–3 December 2013** in **Addis Ababa, Ethiopia**. The seminar is organized by the United Nations Economic Commission for Africa (ECA) and the United Nations Conference on Trade and Development (UNCTAD), with the support of the Ministry of Security and Public Administration (MOSPA) of the Republic of Korea.

This seminar is held in conjunction with the launch of the *Information Economy Report 2013: The Cloud Economy and Developing Countries*. The report explores trends and focuses particularly on the implications of cloud computing and e-government for developing country policymakers and businesses. The meeting will offer an opportunity for policymakers to understand better the opportunities and challenges emerging from cloud computing. It will also present the outcomes of the information and communications technology (ICT) country studies undertaken by ECA, as well as a new set of e-government indicators developed by ECA as part of the global Partnership on Measuring ICT for Development.

Seminar participants will include government officials from countries in Africa, experts and resource persons. The seminar will be conducted in English and French with simultaneous translation in both languages. We are requesting that you kindly designate one participant to represent your country at this meeting. UNCTAD will be able to sponsor about 10 government officials from Africa, in particular those with direct experience in cloud computing. These participants will get return air-tickets from their respective countries to Addis Ababa and daily subsistence allowances at United Nations rates. Your Government may, of course, sponsor additional participants to attend the meeting.

Attached to this letter are the tentative agenda and the application guidelines. In view of the necessary lead-time required for planning the meeting, including travel reservations and booking for hotels, we would greatly appreciate receiving the **application form**, a **detailed curriculum vitae of the nominee** and a **one-page note explaining the relevance of cloud computing to the nominee's work**, by no later than **28 October 2013**. The applications should be sent to Mr. Suwan Jang (suwan.jang@unctad.org), with a copy to Mr. Mactar Seck (mseck@uneca.org) and Ms. Hidat Mebratu (hmebratu@uneca.org).

Please accept, Excellency, the assurances of my highest consideration.

Ms. Anne Miroux
Director
Division on Technology and Logistics
UNCTAD