INVESTMENT PROJECT EVALUATION
CENTRE FOR THE OCCUPIED PALESTINIAN TERRITORY
(WEST BANK AND GAZA STRIP)

A project document
prepared by UNCTAD secretariat

The designations employed and the presentation of the material in this document do not imply the expression of any opinion whatsoever on the part of the Secretariat of the United Nations concerning the legal status of any country, territory, city or area, or of its authorities, or concerning the delimitation of its frontiers or boundaries.

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Annex: Job descriptions (These cover the post of the Director of the Centre and those of the International Experts on the project. The job descriptions for the local counterpart posts will be developed in due time).
For the Occupied Palestinian Territory (West Bank and Gaza Strip)

Investment Project Evaluation Centre

1. The last 22 years have brought about significant structural changes in the economy of the occupied Palestinian territories. The traditional sector, primarily based on agriculture, has declined significantly, with a corresponding increase in the industrial sector. The agricultural sector, which traditionally relied on the export of raw materials, has been unable to maintain its traditional level of production due to various factors, including the closure of major ports and the disintegration of the West Bank and Gaza Strip economies. The industrial sector, which has traditionally been strong, has also been affected by the closure of borders and the lack of investment opportunities. The service sector, which has traditionally been strong, has also been affected by the closure of borders and the lack of investment opportunities.

2. The Palestinian economy has been marked by a number of structural weaknesses, including a high degree of dependence on foreign aid, limited access to international markets, and a lack of diversification. The economy has also been characterized by a high degree of unemployment, with a large percentage of the population living in poverty. The government has been unable to provide adequate social services and has been unable to provide adequate social services.

3. The Palestinian economy has been marked by a high degree of unemployment, with a large percentage of the population living in poverty. The government has been unable to provide adequate social services and has been unable to provide adequate social services.
assistance projects in various economic and social sectors of the territory. To ensure co-ordination and close follow-up of technical projects, UNDP has recently established an Office in East Jerusalem for project execution.

4. Undoubtedly, the assistance of the international community can fill a major gap in the mobilization and allocation of resources for economic and social development in the territory, by supplementing indigenous resources and efforts. However, the diverse providers of such assistance cannot be expected to assume responsibility for outlining development objectives and strategies, or for elaborating and executing investment programmes and projects that are in line with local political, administrative, economic, social and cultural conditions and aspirations, and that involve the active participation of the Palestinian people. The task of examining, reconciling and consolidating the relevance of each of these factors is beyond the immediate perception of such assistance. Indigenous Palestinian facilities are needed to assume the increasing responsibilities of this complex process. In addition to the lack of an indigenous central development authority, local institutional facilities in project formulation and evaluation in various socio-economic sectors are either non-existent or are acutely lacking in technical and managerial capabilities. Such facilities are required to undertake macro (inter-sectoral) and/or micro (sectoral) economic analyses, determine needs, develop strategies and guide investment decisions by evaluating the technical, economic, financial, social, institutional and other dimensions of investment proposals in socio-economic sectors.

5. The crucial technical tasks involved, whether in macro-economic analysis, sectoral and/or project investigations, are further handicapped by the lack of statistics on various economic and social aspects in the territory, including such aggregates as population, demographic changes, labour, national income, capital formation and others. Official statistics available are deficient, both in concept and scope, and many are based on old estimates. Apart from some major aggregates, adequate data on many socio-economic sectors and indicators do not exist. At the micro-economic level, the inadequacy of data on important variables renders the assessment of the cost and benefits of investment options and their priority ranking almost impossible. Any urgent need for data on such variables is met haphazardly by the efforts of individual entrepreneurs or institutions involved. As a result, no serious attention can be devoted to designing appropriate policy measures for the day-to-day management of the economy and/or for designing its long-term development prospects.

6. An indigenous Palestinian Centre is required in order to fill this critical gap and assist the Palestinian people in their efforts to meet the growing technical and complex requirements of socio-economic development. While some of the individual elements of such capabilities may be in place, their institutionalization, elaboration and consolidation remain an important task for the international community. This international contribution to local efforts is especially crucial in the light of the constraints which have so far militated against the development of local institutions in this field of competence.
B. Justification

7. In the light of the present situation and bearing in mind the rapidly mounting pressure imposed by development needs, especially on human resources and institutional infrastructures, it is proposed to initiate action through international assistance for the establishment of a facility/centre for investment projects. The UNCTAD secretariat has envisaged and proposed the establishment of such a facility within the context of the "United Nations Programme of Economic and Social Assistance to the Palestinian People" adopted by the General Assembly in its resolutions 41/181 and 42/166. The proposed Centre will, therefore, be required to design and elaborate guidelines and methodologies for the development and management of data for demographic, macro-economic and sectoral analyses; undertake policy-oriented examination of high-priority sectoral issues; identify, formulate and evaluate investment projects through feasibility studies, including their preparation for funding and implementation in line with the prevailing circumstances and requirements of the occupied territory; and organize training programmes and workshops aimed at developing local Palestinian expertise in these areas. During its initial phase, the proposed Centre will be staffed and managed by a team of international experts supported by local Palestinian counterparts.

8. The activities of the proposed Centre are aimed at assisting Palestinians, both individual entrepreneurs and institutions, concerned with the day-to-day management of the economy of the occupied territory and its long-term development prospects. They are also intended to guide the scope and orientation of external assistance – both available and potential – in this process. In order to maximize the benefits resulting from the activities of the Centre, close co-operation should be maintained with on-going external programmes of assistance to the territory. Most importantly, the proposed Centre is expected to develop a technical cadre of Palestinians capable of assuming increasing responsibility in the mobilization, allocation and management of resources and to encourage greater participation of Palestinian entrepreneurs and investors in vital economic activities within the territory.

9. International assistance required for this purpose is envisaged for a period of four years, by the end of which the facility is expected to be fully staffed and managed by local Palestinian experts and to continue to serve the Palestinian economy in the increasingly complex areas of the development process. No further international assistance is anticipated for the facility beyond the initial phase. The Centre will be supported by Palestinian institutions and people in the territory, as well as by external bilateral technical and financial assistance, and also partly through fees for consultancy services to be rendered by the Centre to prospective clients. Appropriate arrangements need to be worked out to provide the proposed Centre with the inputs, support and commitment needed in order to ensure its successful operation, both in the start-up period and afterwards.

10. In view of the wide range of experience accumulated by UNDP in the crucial area of institution building, it is deemed appropriate to seek its participation in the design, establishment and initial operation of the proposed Centre in the occupied territory. UNDP could consider contributing to the financing of this proposal for a period of four years.
from resources under its Programme of Assistance to the Palestinian People and/or from supplementary special contributions in support of specific projects, including such other multilateral and bilateral sources as might be interested.

C. Development objective

11. The long-term objective of this project is to consolidate, strengthen and develop indigenous Palestinian institutional and technical capacities for the management of socio-economic data, for macro-economic and sectoral analyses and for the investigation of investment projects in different economic and social sectors.

D. Immediate objectives, output and activities *

12. The immediate objectives, output and activities can be set out as follows:

1. **Immediate objective 1**

   To establish in the occupied Palestinian territory a facility/centre for the identification, formulation, appraisal and implementation of investment projects and related macro-economic and sectoral analyses.

1.1 **Output**

   An indigenous Palestinian Centre for investment projects investigation.

   **Activities**

   1.1.1 **Activity 1**: Preparation of by-laws and regulations governing the structure, staffing and operation of the Centre at the various phases of its operation. It is envisaged that this activity will be undertaken by an independent consultant. (It is scheduled to be completed in two months upon the approval of this project).

   1.1.2 **Activity 2**: Registration of the Centre, according to the prevailing laws in the territory, as a private non-profit institution and constitution of a Board of Trustees (including the appointment of the Director of the Centre) drawn from the relevant local Palestinian authorities most concerned with this project (e.g. universities, research centres, chambers of commerce, local municipal authorities and productive institutions). (This activity is expected to be completed in four months upon the approval of this project).

* Further details of the activities and their timing will appear in the Work Plan to be annexed to the project document.
2. Immediate objective 2

To design and develop guidelines and methodologies with flexibility to adapt to the specific needs and changing circumstances of the occupied territory for socio-economic data management, sectoral and intersectoral analyses, including policy-oriented research, and for the identification, formulation, appraisal and implementation of investment projects.

2.1 Output

Manuals and guidelines on: (a) development of socio-economic statistics and indicators; (b) policy-oriented macro-economic and sectoral analyses; and, (c) investment projects' investigation, including their economic, technical, financial, commercial, organizational, managerial and policy aspects. (These will be subsequently used in the Centre's training programmes/workshops and project investigation and made available for use by individual Palestinian entrepreneurs and institutions).

Activities

2.1.1 - Activity 1: Preparation of a comprehensive manual for the development of reliable local socio-economic statistics and indicators using available manuals, guidelines and techniques on the subject. This activity is planned for 4 work/months and is expected to commence four months after the approval of this project.

2.1.2 - Activity 2: Formulation of technical guidelines for undertaking policy-oriented macro-economic analysis and sectoral studies with special reference to the Palestinian economy. This activity is planned for 4 work/months and is expected to commence four months after the approval of this project.

2.1.3 - Activity 3: Preparation of a comprehensive manual for investment projects investigation in all its dimensions bearing in mind the specific needs of the territories and using available manuals, guidelines and techniques developed on the subject. This activity is planned for 6 work/months and is expected to commence two months after the approval of this project.

3. Immediate objective 3

To organize and conduct training programmes and workshops in socio-economic data management, in policy-oriented sectoral and intersectoral analysis and in examining various aspects of investment projects in economic and social fields in the occupied Palestinian territory, including the provision of relevant information on various economic and social issues at the macro and micro level.

3.1 Output 1

Strengthening the capability of 45 officials per annum from local authorities and relevant private sector institutions, through training in socio-economic data management, in sectoral and intersectoral analysis, and in preparation of feasibility
studies encompassing the identification, formulation, appraisal and implementation of investment projects.

**Activities**

3.1.1 - Activity 1: Organize and conduct one trimester course (3 months) per annum in socio-economic data development and management and in macro-economic and sectoral analysis. (30 work/months).

3.1.2 - Activity 2: Organize and conduct two trimester courses/workshops (3 months each) per annum in project preparation and investigation. (36 work/months).

3.1.3 - Activity 3: Provision of two short-term (three months per annum each) fellowships abroad in economic development and micro-economic policy analysis, including the identification, formulation, evaluation and execution of investment projects. This activity is aimed at contributing to the creation of an indigenous Palestinian cadre for the second phase in the operation of the Centre.

**3.2 Output 2**

Documentation for use at the training courses/workshops of the Centre and for practical application by individual entrepreneurs and organizations in the occupied Palestinian territory.

**Activities**

3.2.1 - Activity 1: Preparation of teaching materials for a training programme and workshops of three annual courses/sessions in socio-economic data development and management, economic analysis and all aspects of preparation and execution of investment projects. This activity is expected to be completed in three months and up-dated over a period of one month each year. (12 work/months).

**4. Immediate objective 4**

To prepare feasibility and other related studies for investment projects in selected key sectors of the economy of the occupied Palestinian territory for funding and subsequent implementation by indigenous Palestinian public authorities and/or private sector institutions. Such studies may be prepared on the basis of the findings of the Centre's macro- and micro-economic analyses as well as in response to requests from local Palestinian and foreign entrepreneurs and institutions active in the territory. Similar studies prepared by entrepreneurs could be evaluated by the Centre within the overall frame of macro- and micro-economic analyses and resource allocation.

**4.1 Output**

Feasibility and other related studies for at least twelve projects in key economic and social sectors to be identified and selected in two cycles over the period of this project. These
will be based on the macro-economic and sectoral analyses of the economic and social situation and prospects of the occupied Palestinian territory carried out under output 2.1.(b).

**Activities**

4.1.1 - Activity 1: Identification and selection of projects - a preliminary analysis involving, inter alia, the examination of the economic and social situation as well as an elaboration of the technical, financial, commercial, organizational, managerial and policy aspects of investment projects. A period of 20 work/months is envisaged for the completion of this activity.

4.1.2 - Activity 2: Preparation of feasibility studies of projects. A period of 20 work/months is envisaged for the completion of this activity.

4.1.3 - Activity 3: Preparation of final engineering and design studies for the implementation of the selected projects. A period of twenty work/months is envisaged for the completion of this activity. This may entail subsequent follow-up and consultation, as appropriate, with project sponsors/executors for the periods specified for implementation of projects.

**Inputs**

1. **Local inputs**

13. The relevant Palestinian authorities in the occupied territory, through the Board of Trustees of the Centre and in close consultation with the funding agency(ies), will make available the following inputs for the smooth and effective functioning of the Centre:

(a) **Project personnel**

(i) **The Director of the Centre**
A local Palestinian expert in development economics with experience in micro-economic analysis will serve as the Director of the Centre and will, inter alia, liaise between the Project personnel and various public and private sector institutions. In this capacity, the Director will assist in identifying the needs of the latter group for use by the team of international experts and the management of the Centre in the elaboration and implementation of the Centre's activities. The Director will also participate in the preparation of manuals and teaching materials as well as in conducting training programmes and investigating investment projects. The Director will be assigned to the Centre on a full-time basis and will be supported by administrative staff.

(ii) **Counterpart personnel**
To facilitate the transfer of knowledge from the international experts to local personnel and thereby ensure the creation of fully qualified local expertise...
within the Centre, three local Palestinian officials will be assigned to the project. They will serve as counterparts to the international experts and are expected to perform in accordance with the provisions of this project document and the work plan drawn up by the international experts. It is envisaged that this team of local counterpart personnel will become the nucleus of the Palestinian experts who will fully staff the Centre upon the completion of the initial four years of international assistance.

A detailed framework for the effective and co-ordinated participation of local personnel and the international staff in the different activities of the project will be developed by the Chief Technical Adviser prior to the commencement of project operations and will be annexed to the Project Document.

(iii) Support personnel
Adequate administrative, secretarial and other support personnel (including one translator and research assistants) will be made available to ensure the smooth implementation of this project and functioning of the Centre.

(b) Premises, furniture and office supplies

The Centre will be provided with adequate office accommodation, standard office furniture, and supplies. Similarly, adequate space and facilities will be made available for training, seminars and workshops including a library, a reception area with lounge and a common room with necessary fixtures.

2. International inputs

14. The establishment and operation of the Centre would require the following inputs from international sources for the period envisaged under this project:

(a) Project personnel

A team of four experts and short-term consultants will be provided in areas specified in Job Descriptions annexed to this Project Document. The experts and consultants and the duration of their service are detailed as follows:

<table>
<thead>
<tr>
<th>International staff</th>
<th>Duration of service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Technical Adviser</td>
<td>48 work/months</td>
</tr>
<tr>
<td>(Development economist)</td>
<td></td>
</tr>
<tr>
<td>Statistician/economist</td>
<td>36 work/months</td>
</tr>
<tr>
<td>Project analyst</td>
<td>36 work/months</td>
</tr>
<tr>
<td>(with expertise in sectoral and inter-sectoral analysis)</td>
<td></td>
</tr>
</tbody>
</table>
- Project analyst .......................... 36 work/months
  (with expertise in micro-economics of project formulation, evaluation and implementation)

(ii) Consultants

- Short-term high-level consultants .... 3 work/months
  (in selected areas of activities where the Centre is short of expertise)

(b) Travel and other costs

Provision has been made for the travel of the international staff assigned to the project as well as for the missions to be undertaken by the representatives of donor organizations and of the executing agency (UNCTAD) in connexion with the activities of the project.

(c) Equipment

The project will be supplied with such non-expendable equipment as typewriters (two : one English and one Arabic), desk calculators (ten), micro-computer (one, including capacity for several users), bilingual work processor (one, including capacity for several users), photo-copying machine (one), and car (one). Provision is also made in the budget of this project for expendable equipment. The detailed specifications of the required equipment will be developed by the Chief Technical Advisor and annexed to the project document.

(d) Fellowships

Provision has been made for a total of 24 work/months of fellowships to be made available to the counterpart staff of the Centre during the period covered by this project. This is intended to further up-grade the technical capabilities of the counterparts and enable them to assume the responsibilities of key international experts upon the completion of this project.

(e) Miscellaneous

Provision has been made to cover the cost of operating and maintaining the equipment purchased under the international contributions during the period of this project. Similarly, provision has been made to cover the cost of reporting and other sundry items.

F. Risks

15. This project will function in a unique setting. There is no indigenous Palestinian central authority to establish the necessary contacts for the finalization, implementation and evaluation of this project. The final decision on these and other aspects of the project needs to be taken in consultations with officials of Palestine and
relevant local institutions. The Israeli occupation authorities would have to be consulted with regard to issuance of the necessary operating permit for the Centre. It is, therefore, necessary for the project and all its elements to receive the concurrence of those involved. This is crucial in order to ensure the smooth functioning of the project and the sequence of its various elements, i.e. the establishment of the Centre, the orderly provision of inputs to the project, the prompt implementation of its activities and production of corresponding outputs, and the fulfilment of the objectives envisaged. An interruption in any one of these elements would adversely affect the implementation of others and prevent the achievement of the objectives. This important factor also needs to be borne in mind when the work plan of the project document is prepared by the Chief Technical Advisor of the project and the Director of the Centre.

16. In normal circumstances, the identification and selection of project proposals for the purpose of investigation are influenced by overall objectives and policy guidelines laid down by a central authority on the economy. No such objectives and/or guidelines have been developed for the occupied Palestinian territory. Although the United Nations General Assembly has been calling for the formulation of a programme of economic and social assistance to the Palestinian people, such a programme has not yet been fully developed. This being so, the tasks of project selection, formulation and implementation are currently guided by various arbitrary considerations. In order to avoid waste of project resources, it is necessary for the work plan of the project to remain flexible in all areas, especially in so far as the selection of projects is concerned.

G. Prior obligations and prerequisites

1. Prior obligations

17. There is no prior obligations.

2. Prerequisites

18. As the proposed Centre is expected to serve as an indigenous Palestinian facility, its establishment and the need for assistance will have to be approved by the relevant local Palestinian authorities and the Palestine officials, as well as by the Israeli authorities regarding a permit for its operation. Simultaneously, sufficient resources will be called for to cover the provision of local inputs envisaged during the four years of this project and thereafter until the Centre becomes self-sufficient.

19. Moreover, to ensure the effective implementation of this project, the necessary local expertise envisaged (such as the Director and the counterpart experts), the support personnel (such as secretaries, translators, research assistants and others) and the logistical arrangements envisaged for the implementation of the project - including the provision of appropriate office space, furniture and equipment, as well as supplies and other support facilities - will have to be provided for upon the approval of the project document.

20. The project document will be signed by the funding agency(ies), in agreement with Palestine and in consultation with UNTAD. External assistance to the project will be subject to the funding agency(ies)
receiving satisfaction that the prerequisites listed above have been fulfilled or are likely to be fulfilled. When anticipated fulfillment for one or more of the prerequisites fails to materialize, the funding agency(ies) may, in consultation with the parties mentioned, either suspend or terminate assistance.

II. Project monitoring, reporting and evaluation

21. The project will be subject to tripartite review (by representatives of the Board of Trustees of the Centre, the funding agency(ies) and UNCTAD) at least once every twelve months, the first such meeting to be held within the first twelve months of the start of full implementation. The Chief Technical Advisor and/or representative of funding agency(ies), in consultation with the Director of the Centre and UNCTAD, shall prepare and submit to each tripartite review meeting a Project Performance Evaluation Report (PPER). Additional PPERs may be requested if necessary, during the duration of the project.

22. Towards the end of the project, the Chief Technical Advisor, in consultation with the Director of the Centre, shall prepare the draft terminal report for review and technical clearance by UNCTAD four months prior to the terminal tripartite review meeting.

23. The project shall be subject to evaluation 24 months after the start of full implementation or 24 months prior to the scheduled termination or three months following termination. The organization, terms of reference, and timing will be decided after consultation between the parties to the project document.

24. A time schedule of project reviews, reporting and evaluation will be drawn up by the Chief Technical Advisor at the outset of project operations and annexed to the project document.

I. Legal context

25. This project document shall be the instrument envisaged in the Supplemental Provisions to the Project Document, attached hereto.

26. The following types of revisions may be made to this project document by the funding agency(ies), provided it is assured that the other signatories of the project document have no objections to the proposed changes:

- revisions in, or the addition to, any of the annexes of the project document;

- revisions which do not involve significant changes in the immediate objectives, outputs or activities of a project, but are caused by the rearrangement of inputs already agreed to or by cost increases due to inflation; and,

- mandatory annual revisions which rephase the delivery of agreed project inputs or take into account increased expert or other costs due to inflation or agency expenditure flexibility.
J. Budget

27. The project budget covering local Palestinian and international contributions is detailed below:
Table 1

Project budget covering local contributions
(in kind)

(To be elaborated in conjunction with the allocation of international contributions).
Table 2

Project budget covering international contributions
(in US dollars)

<table>
<thead>
<tr>
<th>Country</th>
<th>Occupied Palestinian territory (West Bank and Gaza Strip)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>Title</td>
<td>Investment Project Evaluation Centre for the Occupied Palestinian territory (West Bank and Gaza Strip)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>TOTAL</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/N</td>
<td>US$</td>
<td>N/N</td>
<td>US$</td>
<td>N/N</td>
<td>US$</td>
</tr>
<tr>
<td>----------</td>
<td>-------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
</tr>
<tr>
<td><strong>International Experts</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.01 Chief Technical Advisor</td>
<td>48</td>
<td>395,500</td>
<td>12</td>
<td>95,500</td>
<td>12</td>
</tr>
<tr>
<td>11.02 Statistician/Economist</td>
<td>36</td>
<td>291,500</td>
<td>8</td>
<td>51,000</td>
<td>12</td>
</tr>
<tr>
<td>11.03 Senior project analyst</td>
<td>36</td>
<td>335,500</td>
<td>6</td>
<td>58,000</td>
<td>12</td>
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<tr>
<td>11.04 Project analyst</td>
<td>36</td>
<td>291,500</td>
<td>8</td>
<td>51,000</td>
<td>12</td>
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<tr>
<td>11.05 Short-term consultants</td>
<td>3</td>
<td>27,000</td>
<td>3</td>
<td>27,000</td>
<td>-</td>
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<tr>
<td><strong>11.99 Sub-total</strong></td>
<td>159</td>
<td>1,341,000</td>
<td>39</td>
<td>282,000</td>
<td>49</td>
</tr>
<tr>
<td>15. Official travel</td>
<td>-</td>
<td>20,000</td>
<td>-</td>
<td>5,000</td>
<td>-</td>
</tr>
<tr>
<td>16. Other costs</td>
<td>-</td>
<td>16,000</td>
<td>-</td>
<td>4,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>19. Component total</strong></td>
<td>1,377,000</td>
<td>-</td>
<td>291,000</td>
<td>-</td>
<td>352,500</td>
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<tr>
<td></td>
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<td>M/M</td>
<td>US$</td>
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</tr>
<tr>
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<td>-----</td>
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<td>-----</td>
<td>-----</td>
<td>-----</td>
</tr>
<tr>
<td><strong>Training</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>31. Fellowships</td>
<td>24</td>
<td>20,000</td>
<td>-</td>
<td>10,000</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>20,000</td>
<td>-</td>
<td>10,000</td>
<td>-</td>
</tr>
<tr>
<td>39. Component total</td>
<td>-</td>
<td>20,000</td>
<td>-</td>
<td>10,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Equipment</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>41. Non-expendable</td>
<td>-</td>
<td>30,000</td>
<td>-</td>
<td>30,000</td>
<td>-</td>
</tr>
<tr>
<td>45. Expendable</td>
<td>-</td>
<td>10,000</td>
<td>-</td>
<td>4,500</td>
<td>-</td>
</tr>
<tr>
<td>49. Component total</td>
<td>-</td>
<td>40,000</td>
<td>-</td>
<td>34,500</td>
<td>-</td>
</tr>
<tr>
<td><strong>Miscellaneous</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>52. Reporting costs</td>
<td>-</td>
<td>20,000</td>
<td>-</td>
<td>5,000</td>
<td>-</td>
</tr>
<tr>
<td>53. Sundries</td>
<td>-</td>
<td>40,000</td>
<td>-</td>
<td>10,000</td>
<td>-</td>
</tr>
<tr>
<td>59. Sub-total</td>
<td>-</td>
<td>60,000</td>
<td>-</td>
<td>15,000</td>
<td>-</td>
</tr>
<tr>
<td>99. TOTAL INTERN. CONTRIBUTION</td>
<td>-</td>
<td>1,497,000</td>
<td>-</td>
<td>350,500</td>
<td>-</td>
</tr>
</tbody>
</table>
Annex

JOB DESCRIPTIONS
Investment Project Evaluation Centre
for the Occupied Palestinian Territory
(West Bank and Gaza Strip)

A. Permanent staff of the Centre

<table>
<thead>
<tr>
<th>Title</th>
<th>Director*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration</td>
<td>Five years, with possibility of extension.</td>
</tr>
<tr>
<td>Date required</td>
<td></td>
</tr>
<tr>
<td>Duty station</td>
<td>The occupied Palestinian territory (actual location to be selected upon the approval of the Project).</td>
</tr>
<tr>
<td>Duties</td>
<td>The incumbent, who will be appointed by the Board of Trustees every five years and work in consultation with the Chief Technical Advisor of this project, will:</td>
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<td>- Participate in the designing, preparation and issuing of manuals and training programmes, including teaching materials on data management, macro and micro-economic analysis, and project preparation, appraisal and implementation;</td>
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<td>- Provide guidance to the team of international and local experts assigned to the project under the international technical assistance programme;</td>
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<td>- Establish operational links and liaise with local Palestinian authorities and institutions with a view to facilitating the smooth implementation of the project and enhancing the effectiveness of its activities;</td>
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<td>- Manage the day-to-day operation of the Centre; and,</td>
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</table>

* Other permanent (counterpart) posts of the Centre will be identified by the Director in consultation with the Chief Technical Advisor provided under the International Assistance Project.
Represent the Centre in all meetings (substantive and/or policy-making) and maintain contacts with appropriate local and external bodies involved in efforts for the economic and social development of the territory.

Qualifications: Advanced university degree, preferably at the doctoral level, in development economics with specialization and work experience in macro and micro-economic analysis and development programming, as well as in teaching and management of training programmes.

Languages: Good knowledge of Arabic and English essential.
B. Staff provided under international assistance

Title : Chief Technical Advisor

Duration : For the duration of the Project (i.e., four years).

Date required :

Duty station : The occupied Palestinian territory (actual location to be selected upon the approval of the Project).

Duties : As the leader of the team of international staff assigned to this project and serving as the Chief Technical Advisor to the Director of the Centre, the incumbent will:

- Design, prepare and issue manuals and develop training programmes, including the preparation of teaching materials on macro and micro-economic analysis, programming and project investigation for use in the training programmes of the Centre and for practical application by entrepreneurs and institutions involved in the development process;

- Supervise and co-ordinate the work of the team of international staff of the International Assistance Project and of local counterparts assigned to the project;

- Participate in the elaboration, and assist in the execution of, the annual training, research and advisory programme of the Centre;

- Assist the Director of the Centre in his technical responsibilities and work relations with individuals and institutions involved in efforts related to the activities of the Centre;

- Participate in the periodic evaluation of the activities of this Project and prepare periodic reports for the tripartite review; and,

- Perform any other related duty(ies) as may be required by the Project.

Qualifications : Advanced university degree, preferably at the doctoral level, in macro-economics with specialization in economic development and several years of applied experience, including teaching and training.

Language : Good knowledge of English essential; knowledge of Arabic desirable.
Title: Statistician/Economist

Duty station: The occupied Palestinian territory (actual location to be selected upon the approval of the project).

Date required: Three years.

Duties:
- As a member of the international team of experts assisting in the establishment and operation of the Investment Evaluation Centre and working under the supervision of the Chief Technical Advisor and the General Manager of the Center, the incumbent will:

- Participate in the design and execution of the training programmes and workshops of the Centre on the development and management of socio-economic data, and;
- Prepare training material on various aspects of data development and management for use in the training programmes of the Centre, and;
- Design and prepare a manual and guidelines for the development and management of socio-economic data, including vital indicators for use in macro and microeconomic analyses and project preparation and evaluation;
- Perform any other related duties as may be assigned by the Chief Technical Advisor.

Qualifications: Advanced university degree in statistics and economics with several years of professional experience in applied statistics and related training activities.

Languages: Good knowledge of English essential; working knowledge of Arabic an advantage.
Title: Senior project analyst

Duration: Three years with possibility of extension.

Date required:

Duty station: The occupied Palestinian territory (actual location to be selected upon the approval of the Project).

Duties: As a member of the international team of experts assisting in the establishment and operation of the Investment Project Evaluation Centre and working under the supervision of the Chief Technical Advisor and the general guidance of the Director of the Centre, and assisted by a project analyst, the incumbent will:

- Design and prepare a manual and guidelines for the identification, selection, formulation, appraisal and implementation of investment projects in economic and social fields;

- Design and participate in the execution of training programmes and/or workshops on investment project investigation;

- Undertake the preparation of feasibility and other related studies on investment projects in economic and social sectors and prepare reports;

- Participate in the undertaking of policy-oriented sector studies for the determination and allocation of investment resources in the economy of the territory; and,

- Perform any other related duty(ies) as may be assigned by the Chief Technical Advisor.

Qualifications: Advanced university degree in economics, preferably at the doctoral level, with specialization in macro and micro-economic analysis and investment project investigation, and several years of professional experience in investment project analysis and related training activities.

Language: Good knowledge of English essential; working knowledge of Arabic an advantage.
Title: Project analyst

Duration: Three years with possibility of extension.

Date required: 

Duty station: The occupied Palestinian territory (actual location to be selected upon the approval of the Project).

Duties: As a member of the international team of experts assisting in the establishment and operation of the Investment Project Evaluation Centre and working under the supervision of the Senior Project Analyst and the general guidance of the Chief Technical Advisor and the Director of the Centre, the incumbent will:

- Design and prepare a manual and guidelines for the identification, selection, formulation, appraisal and implementation of investment projects in economic and social fields;

- Design and participate in the execution of training programmes and/or workshops on investment project investigation;

- Undertake the preparation of feasibility and other related studies on investment projects in economic and social sectors and prepare reports; and,

- Perform any other related duty(ies) as may be assigned by the Senior Project Analyst.

Qualifications: Advanced university degree in economics with specialization in macro and micro-economic analysis and investment project investigation, several years of professional experience in investment project analysis and related training activities.

Language: Good knowledge of English essential; working knowledge of Arabic an advantage.