



TDB
(20/5gd)

NOTIFICATION

Trade and Development Board Sixty-ninth executive session

Geneva, 5–7 February 2020

The sixty-ninth executive session of the Trade and Development Board will be held from 5 to 7 February 2020. The session will open on Wednesday, 5 February, at 10 a.m. in room XVII of the Palais des Nations, Geneva.

The provisional agenda and its annotations are contained in document TD/B/EX(69)/1.

Participation

Registration should be completed online and is required in order to be included in the list of participants. To register, please use the following link: [Sixty-ninth executive session](#).

Other participants (i.e. members of UNCTAD not members of the Board, specialized agencies, intergovernmental bodies and non-governmental organizations in the general and special categories wishing to participate as observers) are also requested to register online.

Any enquiries concerning registration should be sent to the UNCTAD secretariat, Intergovernmental Support Service, Palais des Nations, CH-1211 Geneva 10; email: meetings@unctad.org.

Logistics

Before entering the Palais des Nations, participants are requested to collect their badges at the United Nations Security Service, Pregny Gate entrance, 14 avenue de la Paix. The Security Service is open from 8 a.m. to 5 p.m. Because of the security measures in force, participants are strongly advised to arrive before 9 a.m. in order to complete entry procedures in good time and proceed to the meeting in Building E of the Palais. Participants are requested to carry a passport or similar national identity card. Taxis are not allowed to enter the grounds of the Palais des Nations; therefore, visitors will be dropped off at the entrance gates. Furthermore, luggage may not be brought into the buildings unless the Security Service grants special clearance.

A handwritten signature in blue ink, appearing to read 'Mukhisa Kituyi'.

Mukhisa Kituyi
Secretary-General of UNCTAD

10 December 2019