

# The Single Window Implementation Guide in Africa, Version 2



“Making Africa a partner for e-commerce”



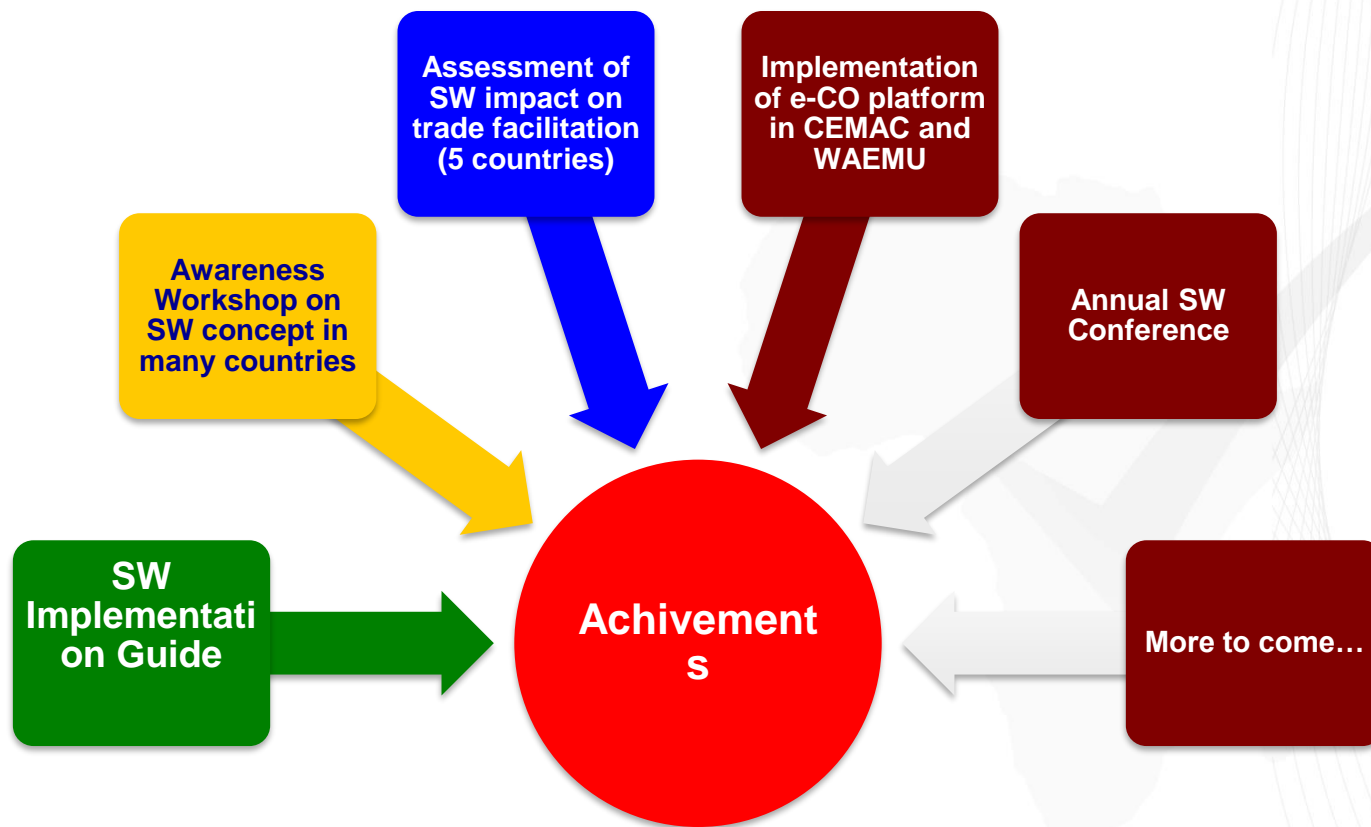
# AAEC full members



GUCE  
Cote d'Ivoire



# AAEC main achievements



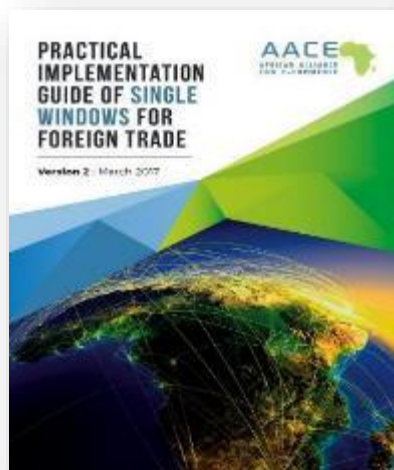
# The SW guide

## Single window implementation guide in Africa

The objective of publishing the guide is to make available to countries to have a base of knowledge of best practices on Single Windows aligned with international recommendations and standards



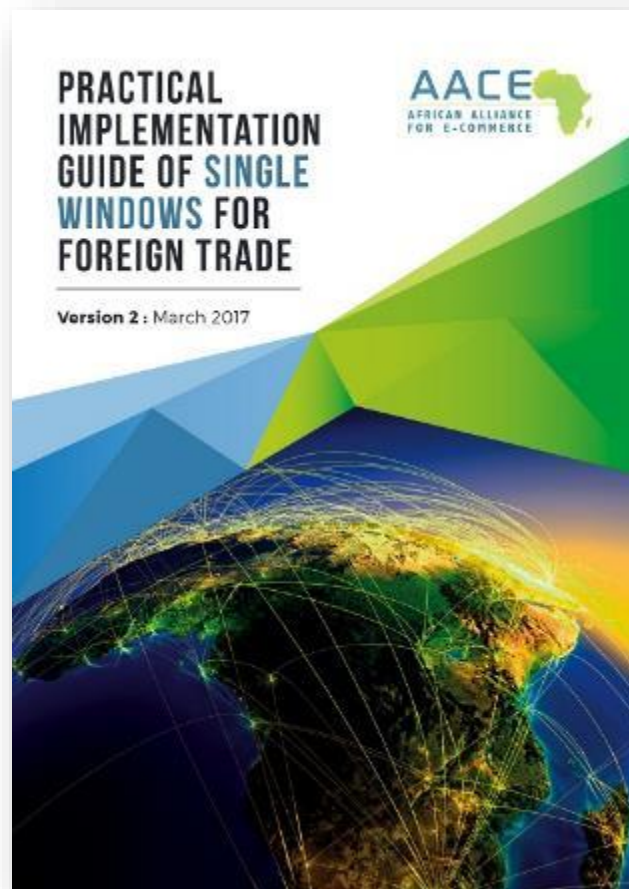
Version 1, 2013



Version 2, 2017

<http://www.swguide.org>

# Overview of the new version



➤ Part 1

➤ Part 2

➤ Part 3

➤ Part 4

➤ Part 5

# First part

**The first part** of the guide entitled “Background” is an overview of the economic, regulatory, institutional and technological framework for the implementation of Single Windows.

It also deals with the guide’s objective to enable Governments, donors and stakeholders to have practical idea of the conditions for the implementation and operation of a Single Window serving its intrinsic purpose of reducing the cost and time of Foreign Trade transactions.

## Second Part

**The second part** covers the definitions, typology and review of best practices in the area of Single Windows. It gives an opportunity to propose another definition that complements that of Recommendation 33 of UNCEFACT.

This AAEC definition is worded as follows: “The Single Window for Foreign Trade is national or regional facility mainly built around an IT platform, initiated by a Government or ad hoc authority to facilitate import, export and transit formalities, by offering a single point for the submission of standardized information and documents, in order to meet all official demands and facilitate logistics”.

The three main Single Window models are also highlighted. They are the Single Window for Foreign Trade Formalities (cf. 2.1.1), the logistics coordination Single Window (cf. 2.1.2) and the national integral single window (cf. 2.1.3).

## Third Part

**The third part** deals with prior strategic choices, at institutional, organizational, legal, regulatory and technological levels, but also with the various types of business models, of which Public Private Partnership is the most broadly used. At the legal level, two models stand out :

- The Single Window without obligatory recognition of electronic documents;
- The Single Window with obligatory recognition of electronic documents



## Fourth and Fifth part

**The last two parts** focus respectively on the various practical steps of implementing performance evaluation and consolidation of the Single Window. Building the broadest possible consensus around the Single Window project with the mobilization of all stakeholders is a critical step.

**For more Information, visit [www.swguide.org](http://www.swguide.org)**  
**Hard copies are available with Mrs DIOP from**  
**the Secretariat**



# WTO TFA and e-Commerce development: The role of SW as catalyst

## 6<sup>TH</sup> INTERNATIONAL SINGLE WINDOW CONFERENCE

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2017

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THANK YOU!