### Step-by-step check list for starting to estimate IFFs

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| Step | Activity | Reference in guidelines | Check |
| IFF risk assessment | Review official statistics on illegal economy, informal economy, non-observed economy. | Part III, Chapter 1, p. 79 | Checkbox Checked outline |
| Review research, studies, literature on IFFs. | Part III, Chapter 1, p. 79 | Checkbox Checked outline |
| Interviews with experts. | Part III, Chapter 1, p. 79 | Checkbox Checked outline |
| Preliminary analysis (early assessment) of IFFs. | Part III, Chapter 1, p. 80 | Checkbox Checked outline |
| Develop priorities for statistical work. | Part III, Chapter 1, p. 80 | Checkbox Checked outline |
| Mapping of national agencies | Identify relevant national agencies through a set of questions. | Part III, Chapter 2, p. 82-83 | Checkbox Checked outline |
| Determine roles of agencies: lead, supporting, other. | Part III, Chapter 2, p. 84; Part IV, Chapter 3, Section B, p. 129 | Checkbox Checked outline |
| Determine agencies' involvement in the statistical process: compiling or data-providing agency. | Part III, Chapter 2, p. 84; Part IV, Chapter 3, Section B, p. 129 | Checkbox Checked outline |
| Data availability | Consider practical questions, such as who has the data, what data etc.  | Part III, Chapter 3, p. 85 | Checkbox Checked outline |
| Assess national statistical context for measuring IFFs. | Part IV, Chapter 3, Section A, p. 119 | Checkbox Checked outline |
| Process data availability and quality review of data sources by method. | Part IV, Chapter 3, Section C, p. 133-139 | Checkbox Checked outline |
| Method selection | Select method(s) to measure IFFs using evaluation framework, tier-classification of methods and method fact sheets, basing decision also on data availability. | Part III, Chapter 4, p. 88-90;  | Checkbox Checked outline |
| If possible, triangulate methods, use more than one method.  | Part IV, Chapter 3, Sections D and E, p. 140-158 | Checkbox Checked outline |
| Operational definition | Based on IFFs risk assessments, available data and feasible methods, and consultation with experts and stakeholders, the statistical authority defines what is feasible to measure - operational definition. | Part III, Chapter 5, p. 91 | Checkbox Checked outline |
| Compile and disseminate IFF statistics | Test the measurement of IFFs covering only some aspects or sectors, produce preliminary and early estimates of IFF statistics. | Part III, Chapter 6, p. 92 | Checkbox Checked outline |
|  | Conduct in-depth and thorough analysis of IFFs, when possible.  | Part III, Chapter 6, p. 92 | Checkbox Checked outline |
|  | Compile estimates disaggregated by relevant types of IFFs (minimum and additional disaggregation levels). | Part III, Chapter 6, p. 92 | Checkbox Checked outline |
|  | Publish IFF estimates clearly and transparently. | Part III, Chapter 6, p. 93 | Checkbox Checked outline |