



WP  
(22/170gd)

## NOTIFICATION

### **Working Party on the Programme Plan and Programme Performance Eighty-fourth session Room XVII**

**Geneva, 3–7 October 2022**

The eighty-fourth session of the Working Party on the Programme Plan and Programme Performance will be held with physical and remote participation from 3 to 7 October 2022. The session will open on Monday, 3 October, at 10 a.m. The provisional agenda for the session, together with the secretariat's annotations thereto, is contained in document [TD/B/WP/315](#).

#### **Participation and registration**

Registration should be completed online at [Working Party, eighty-fourth session](#).

Member States are requested to submit to the UNCTAD secretariat the names of their representatives, alternate representatives and advisers who will participate in the session by Thursday, 29 September 2022. Representatives from United Nations bodies and programmes, specialized agencies and other intergovernmental bodies that may wish to participate in the session as observers are also requested to inform the UNCTAD secretariat of the names of their representatives by the same date.

All communications concerning representation should be sent to the UNCTAD secretariat, Intergovernmental Support Service, Palais des Nations, CH-1211 Geneva 10; email: [meetings-unctad@un.org](mailto:meetings-unctad@un.org).

#### **Logistics**

The session will be held with physical participation, in room XVII of the Palais des Nations, and remote participation, through a simultaneous interpretation platform in the six official languages of the United Nations. A link to the formal virtual meeting will be sent to registered participants, at the email address used for registration, one day in advance of the start of the session.

Before entering the Palais des Nations, participants are requested to collect their badges at the United Nations Security Service, Pregny Gate entrance, 14 avenue de la Paix. The Security Service is open from 8 a.m. to 5 p.m. Because of the security measures in force, participants are strongly advised to arrive before 9 a.m. in order to complete entry procedures in good time and proceed to the meeting in Building E of the Palais. Participants are requested to carry a passport or similar national identity card. Taxis are not allowed to enter the grounds of the Palais des Nations; therefore, visitors will be dropped off at the entrance gates. Furthermore, luggage may not be brought into the buildings unless the Security Service grants special clearance.

A handwritten signature in black ink, reading 'Rebeca Grynspan'.

Rebeca Grynspan  
Secretary-General of UNCTAD  
30 August 2022