



UNCTAD/IOSS/MISC/2023/1
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NOTIFICATION
Trade and Development Board
Seventy-third executive session
Room XVII
Palais des Nations, Geneva, 13–15 February 2023

The seventy-third executive session of the Trade and Development Board will be held at the Palais des Nations, Geneva, from 13 to 15 February 2023. The session will open on Monday, 13 February 2023, at 10 a.m. The provisional agenda for the session, together with the secretariat's annotations thereto, is contained in document TD/B/EX(73)1.

Participation and registration

Registration should be completed online and is required in order to be included in the list of participants. To register, please use the following link: [Board, seventy-third executive session](#).

Other participants (i.e. representatives of members of UNCTAD that are not members of the Board and representatives of specialized agencies, non-governmental organizations and intergovernmental bodies wishing to attend as observers) are also eligible to participate in the session as observers and should register online using the link above.

All communications concerning registration should be sent to the UNCTAD secretariat, Intergovernmental Outreach and Support Service, Palais des Nations, CH-1211 Geneva 10; email: meetings@unctad.org.

Logistics

The session will be held, with physical participation, in room XVII of the Palais des Nations. It will also be possible to follow the proceedings remotely, through a simultaneous interpretation platform, in the six official languages of the United Nations. A link to the formal virtual meeting will be sent to registered participants, at the email address used for registration, one day in advance of the start of the session.

For in-person attendance, before entering the Palais des Nations, participants are requested to collect their badges from the United Nations Security Service, at Villa Les Feuillantines, 13 Avenue de la Paix. The Security Service is open from 8 a.m. to 4:45 p.m. Because of the security measures in force, participants are strongly advised to arrive before 9 a.m. to complete entry procedures in good time and proceed to the meeting in Building E of the Palais. Participants are requested to carry a passport or similar national identity card with them. Taxis are not allowed to enter the grounds of the Palais des Nations. Visitors should therefore be dropped off at the indicated entrance gates. Furthermore, luggage may not be brought into the buildings unless the Security Service gives special clearance.

Contact details

Enquiries on preparations for the session should be addressed to Lisanne Losier, Deputy Secretary of the Trade and Development Board, Intergovernmental Outreach and Support Service; tel.: 41 22 917 4054; email: correspondence@unctad.org.

A handwritten signature in black ink that reads "Rebeca Grynspar".

Rebeca Grynspar
Secretary-General of UNCTAD
12 January 2023