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Sixty-first executive session

Geneva, 24–26 June 2015

Item 5 of the provisional agenda

**Designation of non-governmental organizations for the
purposes of rule 77 of the rules of procedure of the Board**

Application from Save the Earth Cambodia

Note by the UNCTAD secretariat

Executive summary

The UNCTAD secretariat has received an application from Save the Earth Cambodia requesting its inclusion by the Trade and Development Board in the list provided for in rule 77 of the rules of procedure of the Board.

Having reviewed the information provided, the secretariat is of the opinion that, subject to the concurrence of the Bureau of the Board, Save the Earth Cambodia may be classified in the general category under the provisions of paragraph 12 (a) of Board decision 43 (VII).

The Board may wish to take action on the above-mentioned application at its sixty-first executive session.

Information concerning Save the Earth Cambodia STEC is annexed to this note.

Annex

Background information on Save the Earth Cambodia

History

1. Save the Earth Cambodia was created on 22 November 2006 to respond to the evident need for local capacity-building and for leadership in promoting climate change issues and mitigation strategies and disaster risk reduction in the country. The organization's statute was updated in 2009 and in 2012. It is a non-governmental, non-profit, neutral, non-racial, non-religious and non-political organization. It does not provide equipment and financial means and human resources to support any political party or its candidates.
2. Save the Earth Cambodia aims at empowering people (including marginalized, vulnerable and indigenous people's fundamental rights, mainly on land issues, natural resources, gender consideration, etc.) to reduce their risk to man-made and natural disasters and adapt to climate change by creating awareness and gender empowerment, and to support them to build healthy and environmentally friendly communities and public institutions.
3. Save the Earth Cambodia works closely with all stakeholders at the local, national, regional and global levels, including civil society organizations, government institutions, intergovernmental development partners, networks, United Nations agencies, the private sectors and academia.

Aims and objectives

4. The main objectives of Save the Earth Cambodia are to design, develop, establish, implement and maintain the following projects:
 - (a) **Research and development.** Activities in economic, social, environmental and cultural fields to support realistic policymaking for contributing to poverty alleviation;
 - (b) **Disasters (natural and man-made) and climate change-related projects.** Community-based disaster and climate risk management, advocacy and capacity-building, institutional capacity improvement, humanitarian interventions and initiatives to reduce inequalities, environmental awareness (particularly on adaptation, mitigation, etc.), promotion of conversations on natural resources and biodiversity management to contribute to overall climate change issues;
 - (c) **Rights.** Rights-based approaches, sustainable lives and livelihoods from the small- to large-scale levels;
 - (d) **New paradigm of partnership.** Holding all stakeholders responsible for their respective activities; making stakeholders accountable for defined responsibilities; having participatory monitoring and evaluation; and conducting vocational trainings for employed people, mainly youth and women;
 - (e) **Institutional partnership, networking and knowledge management.** Networking at the local, national, regional and global levels on disaster risk reduction, climate change, gender, trade and investment, bilateral and multilateral issues that

contribute to sustainable development mechanisms for the people of the world in general; and providing technical support to institutions.

Membership

5. Save the Earth Cambodia is based in Cambodia and works in Asia and the Pacific with different regional networks, namely the Asian Disaster Reduction and Response Network and the Mekong Climate Change Network, and with global networks such as the Initiative for Equality, coordinating East, South and South-East Asia since 2013, and the Global Network of Civil Society Organizations for Disaster Reduction, as the South-East Asia regional coordinating organization since 2008–2013.

6. The Save the Earth Cambodia partners are as follows:

- Asian Disaster Reduction and Response Network
- Disaster Preparedness programme of the European Commission's Humanitarian Aid and Civil Protection department
- European Commission's Humanitarian Aid and Civil Protection department
- Global Environment Facility/Small Grants Programme – United Nations Development Programme, Cambodia
- Global Network of Civil Society Organizations for Disaster Reduction
- Mercy Malaysia
- Ministry of Education, Youth and Sports
- Ministry of Environment
- Muslim Aid Cambodia
- National Committee for Disaster Management
- Oxfam
- ZOA Refugee Care
- Other organizations

Structure

7. The management structure of Save the Earth Cambodia is determined by the Board of Directors. The Board of Directors is led by a Chair and a Vice-Chair who are elected by the members of Save the Earth Cambodia for a two-year term through its annual Assembly.

8. The Chair of the Board of Directors is the legitimate representative of Save the Earth Cambodia. The Vice-Chair of the Board of Directors is responsible for assisting the Chair, as required by the Chair, and becomes the acting Chair in the absence of the Chair if the latter delegates his/her authority in writing. The Executive Director serves as the operations head of the organization.

9. The responsibilities of the Board of Directors are to prepare, review and approve Save the Earth Cambodia policies and strategic plans; appoint and dissolve the Save the Earth Cambodia Executive Office in consultation with the team; amend the Save the Earth Cambodia statute; and mobilize financial and technical resources within and outside the country.

10. The Executive Committee is responsible for the day-to-day work of Save the Earth Cambodia. The Committee is managed by one Executive Director, who is appointed by the Board, with support from the Chief Technical Adviser. The Committee is responsible for coordinating project and/or programme implementation, overseeing administrative and financial work, preparing annual plans for submission to the Board of Directors for

consideration and approval, and preparing progress and financial reports, both quarterly and annual, for submission to the Board of Directors for consideration and approval.

11. The General Assembly is the supreme body of Save the Earth Cambodia; Assemblies may be regular or irregular. The regular Assembly is conducted once a year, during the first quarter to elect the Board of Directors and review and evaluate policies and the work plan for the coming year. Save the Earth Cambodia can organize an irregular conference any time upon invitation of the Chair after at least two thirds of Board of Directors members submit a written request to review, discuss and make decisions on issues according to a specific agenda.

Financial resources

12. Save the Earth Cambodia Financial Statement for the period from 1 July 2013 to 30 June 2014.

Income (in United States dollars)				
<i>Date</i>	<i>Particulars/From</i>	<i>Incoming amounts</i>	<i>Bank charges</i>	<i>Net received</i>
12.06.2013	Mercy Malaysia	13 400.00	562.60	12 837.40
12.06.2013	National Committee for Disaster Management	9 554.00	3.00	9 551.00
08.07.2013	Mercy Malaysia	13 400.00	34.76	13 365.24
08.07.2013	National Committee for Disaster Management	19 444.00	3.00	19 441
13.12.2013	Ministry of Environment	13 000.00	3.00	12 997.00
13.12.2013	Global Network of Civil Society Organizations for Disaster Reduction	3 000.00	14.80	2 985.20
20.02.2014	Ministry of Environment	21 300.00	3.00	21 297.00
23.03.2014	Ministry of Environment	34 902.00	3.00	34 899.00
01.04.2014	Global Network of Civil Society Organizations for Disaster Reduction	3 000.00	14.80	2 985.20
Total receipts		131 000.00	641.96	130 358.04
Expenditures				
<i>Particulars</i>				<i>Amounts (in US\$)</i>
Total projects implementation costs				44 624.23
Total technical support costs				29 000.00
Total for personnel (staff)				24 370.00
Office equipment (laptop, printer, desktop, office stationary, etc.)				6 231.69
Auxiliary costs (electricity, water, Internet), renting, etc.				4 435.12
Bank charges				641.96
Total receipts (income) from 1 July 2013 to 30 June 2014				131 000.00
Total expenditures				109 303.00
Total balance amount available (closing balance)				21 697.00

Relations with other international organizations

13. Save the Earth Cambodia is not in consultative status with the Economic and Social Council of the United Nations.

Publications

14. Save the Earth Cambodia published its Annual Report 2012–2013 and the *Views from the Frontline: Cambodia Country Report* in 2013, 2011 and 2009.

Liaison

15. Liaison with UNCTAD will be carried out by:

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Language

17. The working language of Save the Earth Cambodia is English.
