

United Nations Commission on Science and Technology for Development
Twenty-fifth Session
Hybrid Meeting
28 March-1 April 2022, 2:30 p.m. – 4:30 p.m. (Geneva time)

Information Note for Participants

1. Participation and registration

All participants must register online. To do so, please use the following link to Indico: <https://indico.un.org/event/1000528/>. To facilitate approval of registration, we request that permanent missions confirm the list of their delegates by means of a note verbale or email. Nominations and related communications concerning representation at the meeting should be sent to the CSTD secretariat, email: stdev@unctad.org. We recommend participants to use their personal e-mail addresses for registration, as links to the actual meeting will be communicated via e-mail.

2. Arrangement for the conduct of discussion

A. Verbal statements

Delegations that would like to make an intervention during any of the hybrid sessions are strongly encouraged to inform the CSTD Secretariat not later than 21 March 2022 at stdev@unctad.org. We would like to request delegations to the extent possible to make one statement only per country or organization per session, and to participate in the discussions through one delegate who will take the floor. During the sessions, delegates can request the floor by using the “hand raising” functionality on the online platform. Delegates are asked to observe the time limit of 3-4 minutes for interventions during the sessions.

To facilitate interpretation, delegates are kindly requested to submit in advance a copy of their written interventions/remarks by email to stdev@unctad.org.

B. Written statements

If you wish your written interventions/remarks to be uploaded to the CSTD website, please indicate so to the Secretariat (stdev@unctad.org) when sending.

3. Logistical arrangements

A. Virtual Meeting Platform

The meeting will be organized through the Zoom platform and will be conducted with simultaneous interpretation in six UN official languages. To prevent technical issues during the live meeting, we strongly encourage you to familiarize yourself with the technical requirements and recommendations specified in the following user guides:

[Recommendations for Zoom meeting attendees](#)
[Requirements for remote participation](#)

They are available on the CSTD twenty-fifth session webpage under the “Documents” tab:
<https://unctad.org/meeting/commission-science-and-technology-development-twenty-fifth-session>.

B. Link to the virtual session:

A link to the virtual meeting will be sent to registered participants, at the email address used for registration, one day in advance of the start of the session.

C. Testing connectivity

Please connect to the session at earliest 15 minutes in advance. The Secretariat will test Zoom with speakers listed in the programme 60 minutes before the meeting.

When you connect, please type your credentials: Country or Organization_First Name Last Name.

D. Physical participation

The session will be held with remote participation and limited physical participation in Room XVIII, E-Building, Palais des Nations.

Before entering the Palais des Nations, participants are requested to collect their badges at the United Nations Security Service, Pregny Gate entrance, 14 avenue de la Paix. The Security Service is open from 8 a.m. to 5 p.m. Because of the security measures in force, participants are strongly advised to arrive early in order to complete entry procedures in good time and proceed to the meeting at the Palais. Participants are requested to carry a passport or similar national identity card. Taxis are not allowed to enter the grounds of the Palais des Nations; therefore, visitors will be dropped off at the entrance gates. Furthermore, luggage may not be brought into the buildings unless the Security Service grants special clearance.
