

UNCTAD ESCAP TCCT Events: MSME and Competition Policies 27 & 28 June - Questionnaire

I. Respondent's profile	
Respondent's country/ organization	
Type of organization	<input type="checkbox"/> Government <input type="checkbox"/> NGO <input type="checkbox"/> Academic institution <input type="checkbox"/> Private sector <input type="checkbox"/> International Org. <input type="checkbox"/> Other, specify
How would you describe your gender?	Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Prefer to self describe as _____ (please specify)

II. Relevance (assesses whether the forum met the expectations and needs of the participants)					
Please rate your agreement with the following statements on a scale of 1 (lowest) to 5 (highest)	Lowest (1)	(2)	(3)	(4)	Highest (5)
1. The knowledge I gained was useful in my present work					
2. The meeting was appropriate for my level of understanding					
3. The meeting was tailored to my specific needs					
4. The scope of the meeting was appropriate					

III. Effectiveness (assesses the achievement of objectives and approach)					
Please rate your agreement with the following statements on a scale of 1 (lowest) to 5 (highest)	Lowest (1)	(2)	(3)	(4)	Highest (5)
1. The meeting effectively enhanced my knowledge and skills					
2. The resource persons demonstrated mastery of their respective topics					
3. The facilitators effectively engaged with participants in discussions					
4. The meeting allowed me to effectively receive and share information from others in the region regarding MSME policies.					
5. The meeting provided opportunities to enhance regional cooperation and consider methods for integrating MSMEs into regional value chains.					
6. Sufficient time was allocated for discussion					
7. The content (presentations, manuals, etc.) were of high quality, concise & clear					

IV. Efficiency (assesses the logistical arrangements, timeliness, partnerships and use of resources)					
Please rate your agreement of the following statements on a scale of 1 (lowest) to 5 (highest)	Lowest (1)	(2)	(3)	(4)	Highest (5)
1. I am satisfied with the administrative and logistical arrangement of the events					

2. The forum involved other partners or organizations and benefitted from their experiences and expertise					
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V. Efficiency (assesses the quality and performance of a virtual meeting)					
Rate your agreement of the following statements on a scale of 1 (lowest) to 5 (highest)	Lowest (1)	(2)	(3)	(4)	Highest (5)
The zoom platform matched the needs of the meeting					
Zoom was easy to use and accessible					
I was able to hear others clearly (audio quality)					
I was able to see others clearly (video quality)					
Internet connectivity is satisfactory					
The screen sharing feature was effective					
Interaction tools (Q&A, etc) were used effectively					
I received sufficient guidance from UNCTAD to use the virtual tool prior to the meeting					
Adequate technical support from UNCTAD was provided during the meeting					
Provide your comments and suggestions on how to improve UNCTAD, in person or virtual meetings					

VI. Results, Comments and suggestions for improvement
(i). What were the result achieved (or likely to be achieved) through the Events?
(ii). Please give suggestions on how to improve delivery of UNCTAD future events

Thank you very much for your comments and suggestions!
Please send back this questionnaire to elona.lazaj@un.org/sophie.hunter@un.org