



TDB
(13/155ams)

NOTIFICATION

Trade and Development Board Sixtieth session Geneva, 16–27 September 2013

The sixtieth session of the Trade and Development Board is scheduled to be held from 16 to 27 September 2013, at the Palais des Nations in Geneva. It will open at 10 a.m. on Monday, 16 September, in room XVIII.

Provisional agenda and organization of work

The provisional agenda for the sixtieth session was approved by the Bureau during the Consultations of the President of the Board on 17 May 2013. The provisional agenda and its annotations are contained in document [TD/B/60/1](#).

Credentials

Members of the Board are requested to submit to the UNCTAD secretariat, by **2 September 2013**, the credentials of their representatives and the names of alternate representatives and advisers who will participate in the session.

Other participants (i.e. members of UNCTAD who are not members of the Board, the specialized agencies, intergovernmental bodies and non-governmental organizations in the general and special categories wishing to participate as observers) are requested to inform the UNCTAD secretariat by **2 September 2013** of the names of their representatives.

Upon arrival, participants are requested, before entering the Palais des Nations, to collect their badges at the United Nations Security Service, Pregny Gate entrance, 14 Avenue de la Paix. The Security Service is open from 8 a.m. to 5 p.m. (non-stop). Because of the security measures in force, participants are strongly advised to arrive before 9 a.m. in order to complete entry procedures in good time and proceed to the meeting room in the E building (bâtiment E) of the Palais. Participants are requested to carry a passport or similar national identity card with them. Taxis are not allowed to enter the grounds of the Palais des Nations, and visitors will therefore be dropped off at the requested entrance gates. Furthermore, luggage may not be brought into the buildings unless the Security Service gives special clearance.

All communications concerning representation should be sent to the UNCTAD secretariat, Intergovernmental Support Service, Palais des Nations, CH-1211 Geneva 10, *fax*: +41 (0)22 917 0214; *e-mail*: meetings@unctad.org.

(p.p. signed)

Supachai Panitchpakdi
Secretary-General of UNCTAD

12 July 2013