



WP  
(23/3gd)

**NOTIFICATION**  
**Working Party on the Programme Plan and Programme Performance**  
**Eighty-fifth session**  
**Room XXVI**  
**Geneva, 24–27 January 2023**

The eighty-fifth session of the Working Party on the Programme Plan and Programme Performance will be held with physical and remote participation from 24 to 27 January 2023. The session will open on Tuesday, 24 January, at 10 a.m. The provisional agenda for the session, together with the secretariat's annotations thereto, is contained in document TD/B/WP/320.

**Participation and registration**

Registration should be completed online at [Working party, eighty-fifth session](#).

Member States are requested to submit to the UNCTAD secretariat the names of their representatives, alternate representatives and advisers who will participate in the session by Thursday, 19 January 2023. Representatives from United Nations bodies and programmes, specialized agencies and other intergovernmental bodies that may wish to participate in the session as observers are also requested to inform the UNCTAD secretariat of the names of their representatives by the same date.

All communications concerning representation should be sent to the UNCTAD secretariat, Intergovernmental Outreach and Support Service, Palais des Nations, CH-1211 Geneva 10; email: [meetings-unctad@un.org](mailto:meetings-unctad@un.org).

**Logistics**

The session will be held with physical participation, in room XXVI of the Palais des Nations, and remote participation, through a simultaneous interpretation platform in the six official languages of the United Nations. A link to the formal virtual meeting will be sent to registered participants, at the email address used for registration, one day in advance of the start of the session.

For in-person attendance, before entering the Palais des Nations, participants are requested to collect their badges from the United Nations Security Service, at Villa Les Feuillantines, 13 avenue de la Paix. The Security Service is open from 8 a.m. to 4:45 p.m. Because of the security measures in force, participants are strongly advised to arrive before 9 a.m. to complete entry procedures in good time and proceed to the meeting in Building E of the Palais through the Peace Gate bis. Participants are requested to carry a passport or similar national identity card with them. Taxis are not allowed to enter the grounds of the Palais des Nations. Visitors should therefore be dropped off at the indicated entrance gates. Furthermore, luggage may not be brought into the buildings unless the Security Service gives special clearance.

A handwritten signature in black ink that reads "Rebeca Grynspan".

Rebeca Grynspan  
Secretary-General of UNCTAD  
4 January 2023