
eCommerce Week

24–28 April 2017

Palais des Nations, Geneva



Towards inclusive e-commerce

EVENTS ON 25 APRIL 2017

11:00 A.M. - 1:00 P.M.

YOUTH EMPLOYMENT IN THE DIGITAL ECONOMY

3:00 P.M. - 5:00 P.M.

**HIGH-LEVEL EVENT ON DIGITAL TRANSFORMATION FOR ALL:
EMPOWERING ENTREPRENEURS AND SMALL BUSINESS**

REGISTRATION GUIDELINES

1. Go to the UNCTAD E-Commerce Week web page:

<http://unctad.org/en/conferences/e-week2017>

2. Click on the registration button

UNITED NATIONS CONFERENCE ON
TRADE AND DEVELOPMENT
PROSPERITY FOR ALL

HOME PROGRAMME CO-ORGANIZERS

UNCTAD E-Commerce Week

eCommerce Week
24-28 April 2017
Palais des Nations, Geneva

Towards inclusive e-commerce

The third edition of UNCTAD's E-Commerce Week comes at a crucial moment where many governments are analyzing the impact of the digital economy and e-commerce on global growth. E-commerce is regarded as an important driver of innovation, competitiveness and growth, and has the potential for entrepreneurs and small and medium-sized enterprises (SMEs) worldwide. While e-commerce sales have dramatically increased in developed economies, they are still at the early stages in many developing countries, especially in LDCs. This year's E-Commerce Week, with the theme "Towards Inclusive E-Commerce", will offer a platform for participating stakeholders to discuss key challenges and opportunities in e-commerce and define concrete actions towards more inclusive trade, global trade and sustainable development in line with the Sustainable Development Goals.

Programme Co-organizers **Registration** Videos

Register online for this meeting

News and Announcements In Focus

Egypt poised to accelerate e-commerce growth with new national strategy 20 March 2017

1/15 eTrade for All: Unlocking the Potential of E-Co...

3. Create an account

24-28 April 2017
Palais des Nations
Europe/Zurich timezone

Registration
Digital Recordings
Guidelines (eng)
Coordinator in the substantive division
minjae.kim@unctad.o

You cannot register without a user account

Please log in if you have an account, or create a new one.

Log in to Indico

Login

Username (email) Use the same email you used to register

Password


Login

Reset password
Re-send account activation Email

Create

If you don't have an account, you can

Create a new account



4. Fill in all the required spaces using your institutional information

Registration
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Guidelines (eng)
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Creating a new Indico user

To create a new user please fill in the following form.
You must enter a valid email address that is not already in use.
After the submission of your personal data, an email will be sent to you.
You will be able to use your account only after you activate it by clicking on the link inside the email.

Beware! This is not a conference registration form but an Indico account creation.

Personal data

* Email

Title Mr.

Gender Male

* Family name

* First name

* Institution

* BirthDate

* Language English

Address

Telephone number

Fax number

Passport ID

Passport Origin --- Please select a country ---

Passport Expire

My Timezone Europe/Zurich

Display Timezone Event Timezone

Account data

* Login

* Password

* Confirm Password

Your Password:

- ✗ Must be at least 8 characters long
- ✗ Must contain uppercase and lowercase letters
- ✗ Must contain numbers
- ✓ Must not contain spaces
- ✓ Must not contain common password words
- ✓ Must match (type same Password in Confirm Password field)

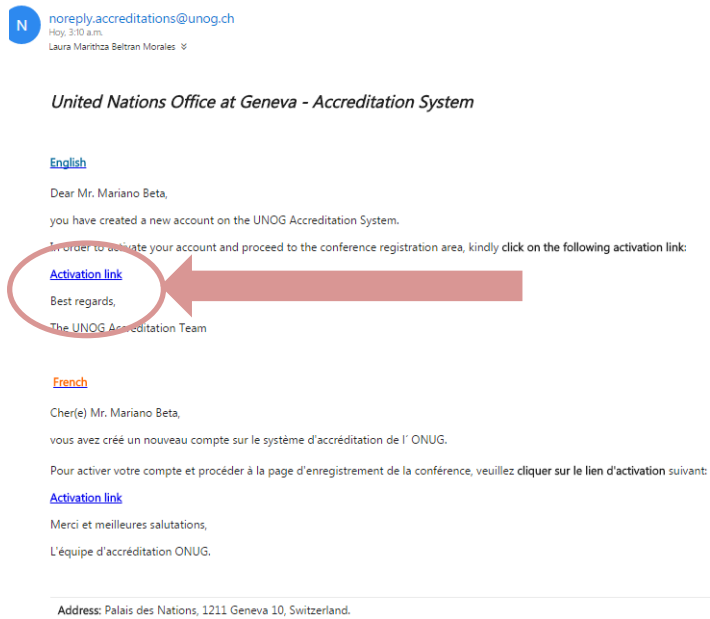
☐ I'm not a robot

Please note that fields marked with * are mandatory.

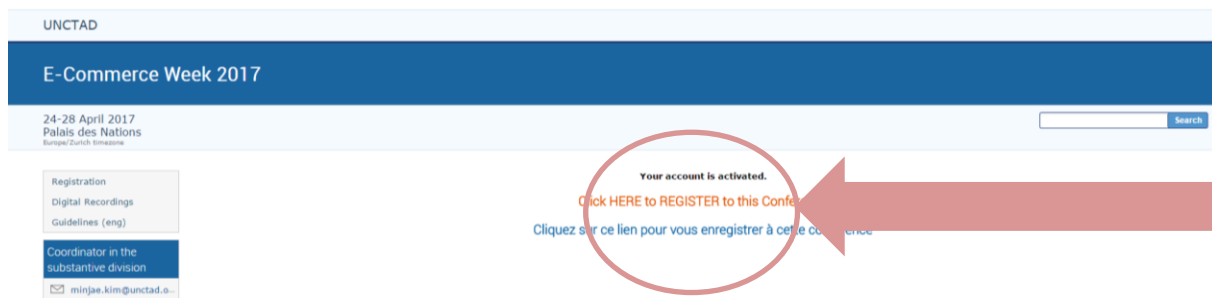
confirm

Powered by Indico
Brought to you by UNCTAD
Contact us

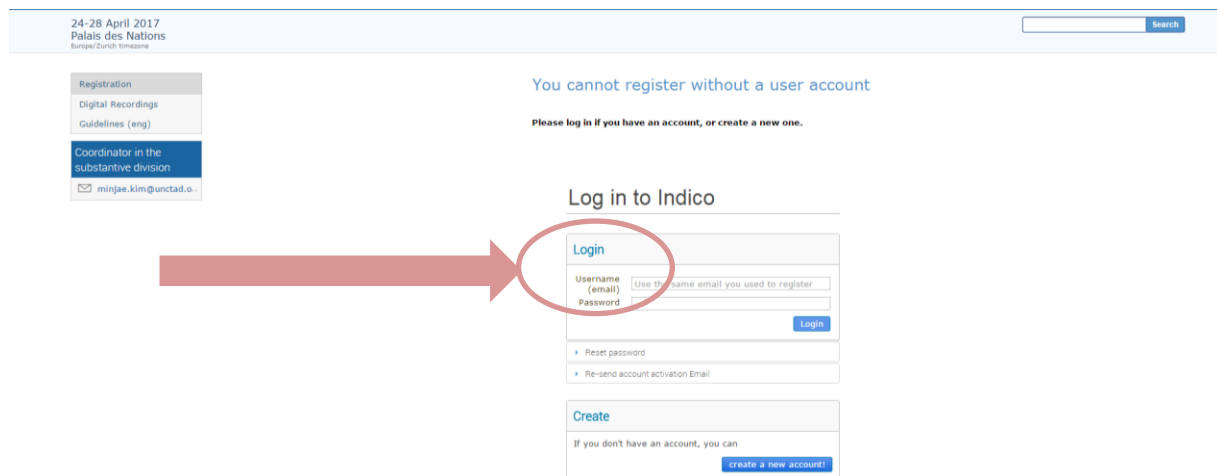
5. Go to your e-mail inbox and confirm your registration



6. Select "Click HERE to REGISTER to this Conference"



7. Enter the system with your user name and password



The screenshot shows the Indico login interface. At the top left, it displays the date '24-28 April 2017', the location 'Palais des Nations', and the event 'Europe's Zurich Symposium'. A search bar is located at the top right. On the left sidebar, there are links for 'Registration', 'Digital Recordings', 'Guidelines (eng)', and 'Coordinator in the substantive division' with the email 'minjae.kim@unctad.o.'. The main content area has a message: 'You cannot register without a user account. Please log in if you have an account, or create a new one.' Below this is the 'Log in to Indico' section. A red arrow points to the 'Login' button, which is circled in red. The login form includes fields for 'Username (email)' and 'Password', with a 'Login' button. Below the login form are links for 'Reset password' and 'Re-send account activation Email'. At the bottom, there is a 'Create' section with a 'create a new account' button.

24-28 April 2017
Palais des Nations
Europe's Zurich Symposium

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8. Fill in the form.

- "Representation Type": select the option "Academia"
- Organization Name: write down your University name
- Additional information: write down the words UNCTAD YOUTH

Registration

Digital Recordings
Guidelines (eng)

Coordinator in the
substantive division

mirjae.kim@unctad.org

Registration: New

Personal Data

Please upload an ID photo (head and shoulders)

Picture *

Upload

Edit picture

Passport ID *

Passport Origin *

Passport Expiry date *

DD/MM/YYYY

Gender *

Male

Title *

Mr.

First Name *

Surname *

Birth Date *

DD/MM/YYYY

Please enter your birthday DD/MM/YYYY

Address

Please enter your professional work address.

City *

The city in which the organization where you work is based.

Country *

-- Select a country --

The country in which the organization where you work is based.

Phone

(+41) 123 45 6789

Fax

(+41) 123 45 6789

Email *

Website

Job title *

Representation Type

Representative of governments, ngo ...

Representation Type *

-- select a value --

Organization Name *

Upload of documents

Note Verbale - composition of delegation

[Choose File](#) No file chosen

This note verbale concerns government representatives coming from the capital. This note verbale must be issued by your Permanent Mission based in Geneva. Therefore, if you are representing your country, kindly contact the Permanent Mission directly.

or

Invitation Letter

[Choose File](#) No file chosen

If you have received a letter of invitation from UNCTAD, kindly upload it here.

Additional Information

Comments

(All the fields marked with * are mandatory.)

[Cancel](#) [Register](#)

9. Finish by clicking the "Register" Button

Additional Information

Comments

(All the fields marked with * are mandatory.)

[Cancel](#) [Register](#)

10. You will receive an email message informing you that your registration is under consideration

11. The UNCTAD Youth Team will approve your registration and you will receive a new email of approval

See you at the UNCTAD E-Commerce Week!

Thanks!