

Thirty-second Regional Course on Key Issues on the International Economic Agenda
EAFIT University, 13–31 July 2015
Application Guidelines

Applicant profile

The course is aimed primarily at mid-level government officials dealing with international economic issues, including the formulation and implementation of policies in one or more fields covered in the course syllabus (attached).

To be considered for nomination, candidates should meet the following requirements:

- Have an advanced degree in economics, business, international relations, trade law or public administration. A first degree with proven relevant work experience may also be accepted if places in the course are available.
- Have between 4 and 10 years of relevant professional experience in a national public administration, an international or regional development organization, a research institute or a university dealing with the fields covered in the course syllabus.
- Be in a position to use and disseminate the information and knowledge acquired during the course. In this context, it is highly desirable that participants remain in relevant positions for a sufficient length of time after completion of the course so that the skills and knowledge gained can be disseminated as widely as possible at their workplace.
- Have a full working knowledge of English, the official language of the course, with proven written and verbal communication skills.

Instructions for submitting applications online

Candidates will be contacted to complete an online application. Applications must be submitted in English and must include the following four documents:

- Application form
- Detailed curriculum vitae
- Letter of motivation stating the following: how the applicant in the discharge of his or her professional duties contributes to policy design and implementation in the areas of trade, investment or finance; how the course will contribute to enhancing his or her professional and personal development; and why the applicant feels he or she should be chosen to attend this course
- Short paper answering question 1 and one of the other two questions in the course syllabus relevant to his or her national context (no more than 250 words per question).

Nominations

Nominations should be submitted to UNCTAD through the permanent mission accredited to the United Nations Office at Geneva and contain the names and e-mail addresses of the candidates. Nominated candidates will be contacted with regard to an online application that must be completed by 1 May 2015. It is therefore advisable that names and e-mail addresses be communicated as soon as possible and in any case reach the UNCTAD secretariat no later than 1 May 2015.

Nominations should be addressed to:

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