OUTLINE
FOR
REGIONAL WORKSHOP ON
DMFAS V6, FUNCTIONAL AND TECHNICAL TRAINING
KAMPALA, UGANDA, SEPTEMBER 1ST TO 10TH 2014

A.   Introduction

The latest DMFAS version 6 released by UNCTAD's DMFAS Programme includes several new modules and functionalities to meet debt management offices' needs in different areas. This workshop, organized in collaboration with MEFMI, will train participants on those new modules and functionalities and on selected modules by the participants. During a separate session, which will last over four days and will be organized in parallel to the main course, the workshop will provide training for database/system administrators on installation and maintenance of DMFAS v6.

B.   Objectives:

- Provide training on the new modules/functionalities of DMFAS v6 such as Drawing Request, Issuance Authorization, Extended Amendments, new debt service operations (prepayment, buyback, suspension), auditing, etc

- Provide training on modules that are selected by the participants

- Present the development plans of DMFAS v6

- Provide explanation and training on the new Helpdesk Policy in the use of the Helpdesk email account and the TRAC system

- Provide training on DMFAS v6 installation and maintenance procedures

- Provide any required technical or functional clarifications to any country-specific issues through bilateral meetings.

C.   Target group

- DMFAS users whose responsibilities include data recording and/or reports and statistics generation.

- DMFAS database administrators for the session on DMFAS installation and maintenance

Country delegations are kindly requested to prepare a presentation lasting 30 minutes on the following topics:

- The challenges in the use of DMFAS 6 in the debt office;

- The challenges in receiving the support from the Helpdesk;

- The modules/functionalities they want to have in the system;

These issues will be discussed with the presenters after each presentation.

These presentations are to be held on day five of the workshop. Each delegation is kindly requested to make available to the organizers of the workshop a copy of the presentation at the latest upon their arrival in Kampala.

E.   Workshop Agenda (Functional)

DMFAS v6 FUNCTIONAL TRAINING
KAMPALA, 1-10 SEPTEMBER 2014

	MONDAY, 1 SEPTEMBER 2014	TUESDAY, 2 SEPTEMBER 2014	WEDNESDAY, 3 SEPTEMBER 2014	THURSDAY, 4 SEPTEMBER 2014	FRIDAY, 5 SEPTEMBER 2014
09.00-10.30	Registration Opening ceremony	Debt Service: Prepayment Debt Service: Buyback	Sets Calculation: Present Value Accrued Interest Projections on Outstanding	Data Validation	Helpdesk new Policy Email Account TRAC System
10.30-11.00	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*
11.00-12.30	Confirmation of the selected modules Drawing Request Debt Service: Suspension	Issuance Authorization	User-defined Reports Practical Session	Data Validation Practical Session	Cleaning up the TRAC system
12.30-14.00	*LUNCH*	*LUNCH*	*LUNCH*	*LUNCH*	*LUNCH*
14.00-15.30	Extended Amendments Business Day Convention	Reporting: Closing Date User-defined reports	User-defined Reports Practical Session	Analysis Debt Ratios Average Terms Grant Element	Analysis Sensitivity
15.30-15.45	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*
15.45-17.00	HIV awareness	User-defined reports	User-defined Reports Practical Session	Practical Session	Practical Session

DMFAS v6 FUNCTIONAL TRAINING

KAMPALA, 1-10 SEPTEMBER 2014

	MONDAY, 8 SEPTEMBER 2014	TUESDAY, 9 SEPTEMBER 2014	WEDNESDAY, 10 SEPTEMBER 2014
09.00-10.30	Country Presentations/Discussions	DMFAS 6 Development Plans Interface with MTDS Interface with DSF DPA Tables Enhancements	Selected module/function
10.30-11.00	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*
11.00-12.30	Country Presentations/Discussions	DMFAS 6 Development Plans Data Validation on recording stage	Selected module/function
12.30-14.00	*LUNCH*	*LUNCH*	*LUNCH*
14.00-15.30	Domestic Arrears?? Types, impact, need in the system	Security Features (System Behavior) Auditing	Wrap-up Session
15.30-15.45	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*
15.45-17.00	DMFAS 6 Development Plans Reopening Extended Reorganization Enhancements	Selected module/function	Closing ceremony

F. Workshop Agenda (Technical)

TECHNICAL TRAINING DMFAS v 6
KAMPALA, 1-10 SEPTEMBER 2014

	MONDAY, 1 SEPTEMBER 2014	TUESDAY, 2 SEPTEMBER 2014	WEDNESDAY, 3 SEPTEMBER 2014	THURSDAY, 4 SEPTEMBER 2014
09.00-10.30	Registration Opening ceremony	Create Oracle 10Gg DMFAS Database (with scripts) Listener Configuration	Upgrading the current version with the received deliverable (version)	Configuring DMFAS Users Security in DMFAS 6.0
10.30-11.00	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*
11.00-12.30	HIV awareness	Import (Creation of DMFAS main objects) Post Installation Tasks Check the status of the objects	DBA Administrative Procedures Backing up the system Restoring DMFAS database recreating the control files	Configuring Auditing
12.30-14.00	*LUNCH*	*LUNCH*	*LUNCH*	*LUNCH*
14.00-15.30	Duties and Responsibilities (TOR) DMFAS 6 Architecture Overview Components (Internal, External), directory structure	Installation of Application Server Configuration of Application Server	Practical Session	Practical Session
15.30-15.45	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*	*TEA BREAK*
15.45-17.00	Oracle 10g Installation (Server)	Practical Session	Practical Session	Practical Session