

**Twenty-sixth regional course on key issues on the international economic agenda
EAFIT University, Medellin, Colombia**

4–22 February 2013

APPLICATION GUIDELINES

Applicant profile

The course is aimed mainly at Government officials dealing with international economic issues, including the formulation and implementation of policies in one or more fields covered in the attached training syllabus.

Participants should:

- Have an advanced degree in economics, business, international relations, international law or public administration. A first degree with proven relevant work experience may also be accepted if places on the course are available;
- Have at least four to six years of relevant professional experience in a national public administration, or an international or regional development organization;
- Be in a position to use and disseminate the information and knowledge acquired during the course. In this context, it is highly desirable for participants to remain in relevant positions for a sufficient time after the course so that the skills and knowledge gained are disseminated to the fullest at their workplace;
- Must have a full working knowledge of English, the official language of the course, and must have proven drafting and oral communication abilities in this language.

Instructions on completing and submitting applications

Candidates are required to submit their applications in English. Applications must include the following four documents:

- An application form (P166.2012.AF.3);
- A detailed curriculum vitae;
- A motivation letter stating (a) how the applicant, in the discharge of his/her professional duties, contributes to policy design and implementation in the areas of trade, investment or finance; (b) how the course will contribute to enhancing his/her professional and personal development; and (c) why the applicant feels he/she should be chosen to attend this course; and
- A short paper answering any two questions in the training syllabus (one paragraph only per question) relevant to his/her national context.

Applications should:

- Be submitted to UNCTAD through the candidate's permanent mission accredited to the United Nations Office at Geneva;
- Contain all the requested documents;
- Be addressed to:

Mr. Mohan Panicker, Project Coordinator
Knowledge Sharing, Training and Capacity Development Branch, DTL
Palais des Nations, CH-1211 Geneva 10, Switzerland
Fax: +41 22 917 0050
E-mail: mohan.panicker@unctad.org; and

- **Reach the UNCTAD secretariat by 23 November 2012.**