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TRADE AND DEVELOPMENT BOARD  
Working Party on the Medium-term Plan  
and the Programme Budget  
Fortieth session, first part  
Geneva, 13–17 January 2003  
Item 2 of the provisional agenda

**PROVISIONAL AGENDA AND ANNOTATIONS\***

**I. PROVISIONAL AGENDA**

1. Election of officers
2. Adoption of the agenda and organization of work
3. Review of the work programme: Draft programme budget for the biennium 2004-2005
4. Indicators of achievement
5. Provisional agenda for the forty-first session of the Working Party
6. Other business
7. Adoption of the report of the Working Party to the Trade and Development Board.

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\* As approved by the Working Party at its 151<sup>st</sup> (closing) plenary meeting at its thirty-ninth session

**Item 1: Election of officers**

1. Under rule 64, paragraph 3, of the rules of procedure of the Trade and Development Board, and in accordance with the cycle of rotation for the election of the Chairman and Vice-Chairman-cum-Rapporteur, the Chairman of the Working Party at its fortieth session will be a representative of one of the States members in list D. The Vice-Chairman-cum-Rapporteur will be a representative of one of the States members of list A (Africa).

**Item 2: Adoption of the agenda and organization of work**

2. The provisional agenda for the fortieth session of the Working Party, as reproduced in section I above, was approved by the Working Party at its thirty-ninth session, on 20 September 2002.

**Item 3: Review of the work programme: Draft programme budget for the biennium 2004-2005**

3. At the ninth session of the Conference, member States of UNCTAD invited the Secretary-General of UNCTAD to “consult with the Working Party during the preparation of the work programme and budget from the earliest possible stage” (TD/377). Accordingly, the Working Party will have before it a non-paper containing the first draft of UNCTAD’s work programme for the 2004-2005 biennium, prepared in accordance with the instructions of the Secretary-General of the United Nations. The Working Party will also have before it the results of the *ex ante* survey of proposed publications for the 2004-2005 biennium, conducted among member States in the autumn of 2002, to facilitate its review of the work programme.

**Item 4: Indicators of achievement**

4. During the Mid-term Review, conducted in April–May 2002, the Trade and Development Board, in its review of the implementation of commitments and the work programme, discussed and drew lessons from the use of indicators of achievement (TD/B(S-XIX)/7, paras. 36–41). The Board felt that suggestions made on this issue during the review would require further discussion, and considered that the issue “could usefully be examined by the Working Party on the Medium-term Plan and the Programme Budget at a future meeting.” Accordingly, the Working Party decided, at its thirty-ninth session, to include in the agenda of the present session an item on indicators of achievement. Discussion will be based on an oral presentation by an expert.

**Item 5: Provisional agenda for the forty-first session of the Working Party**

5. The UNCTAD secretariat will submit to the Working Party for its consideration a draft provisional agenda for its forty-first session

**Item 6: Other business**

**Item 7: Adoption of the report of the Working Party to the Trade and Development Board.**

6. The final report will be submitted to the Trade and Development Board.

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